



BOARD OF DIRECTORS
PANSY BRADLEY-COOPER – CHAIRMAN
REV. DR. TRAVIS HARDEN – VICE CHAIRMAN

BOARD OF DIRECTORS UPDATE NO. 2

December 16, 2022



Greetings in the Precious Name of our Lord and Savior, Jesus Christ!

The Board of Directors wishes everyone a blessed and, safe, Merry Christmas, and a Happy New Year.

The Board is proactive in planning the 104th National Convention. This update highlights reminders, actions required by our Delegates, and new information to assist the Delegates with your plans for attending the 104th Convention.

104th NATIONAL CONVENTION

The host hotel is the Hyatt Regency Washington On Capitol Hill, 400 New Jersey Avenue, NW, Washington, DC 20001. The Convention dates are July 31-August 4, 2023. The room rate is \$149.00/night, Plus Tax 14.95% (**\$171.27 total/night**) for single and double rooms.

A host hotel is acquired and a group rate is negotiated for the benefit of and convenience to the Delegates. The Board of Directors would like to remind the Delegates of the importance of staying at the host hotel, in order to prevent the Association from paying extra expenses for unused rooms.

Charles J. Brown
President

Destineé Merida
President
Young Adult
Department

Brian Valentine
President
Junior and Young
People's Department

Filmore F. Gregory
President Emeritus

Ruth I. Jones
Board Chairman
Emeritus

Since the 104th National Convention is in Washington, DC, the Nation's Capital, you may consider taking advantage of the hotel lodging rate by arriving within three days before the convention and staying three days after the convention to explore the many sightseeing opportunities.

Reservation Link: <https://www.hyatt.com/en-US/group-booking/WASRW/G-UCUA>

Central Reservation Number: 1-800-233-1234

Hyatt Hotel Washington main number: 1-202-737-1234

Conference Name: NUCUAA or Group Code: G-UCUA

Housing Chairmen: Please contact Chairman Pansy Bradley-Cooper - pansyart@aol.com – 301-335-1779 and Director Olivia Day – dayolivia68@yahoo.com – 708-209-9371 if you experience any problems with your lodging reservations.

Reservation Guarantee: To guarantee a reservation, the hotel will charge a deposit of one night's room rate of \$149.00 plus tax 14.95% (\$171.27 total) for each room reserved. The charge will be deducted from the total bill upon checkout.

Early Departure Fee: Any individual wishing to change their departure date may do so until check-in time without any fee. Upon checking in, you must inform the hotel of early checkout, or you will be charged a departure fee of one night's room and tax. Guests will not be charged due to unforeseen or medical emergencies only on a **case-by-case** basis.

Cut-Off-Date: The cut-off hotel date is **Thursday, June 29, 2023**, Eastern Standard Time. However, we ask all members to make their lodging reservations by **December 31, 2022**. This will assist with determining whether our meeting space will be cut when we have our room block review with the hotel on or before January 31, 2023.

Refundable Deposit: Deposits are refunded in full if a reservation is canceled before **Friday, June 2, 2023**. Any reservations canceled after Friday, June 2, 2023, are non-refundable.

Incidental Charge: A one-time \$100.00 incidental fee will be charged upon check-in, or guests have the option to shut off all services and not pay the fee.

Porterage Service Charges: Porterage charges are mandatory per the Hotel's union contract for groups arriving by shuttle bus or motor coach. The current established rate is \$10.60 per person, round trip. The fee is based on two (2) bags per person. There is a \$2.00 per bag charge over the two bags.

State Presidents: Please provide the following information by February 17, 2023, if your Delegation will be traveling by motor coach to the 104th National Convention.

- Date of arrival
- Estimated arrival time
- Date of departure
- Whether the motor coach will remain in Washington, DC.

Submit information to Chairman Pansy Bradley-Cooper, pansyart@aol.com.

Hotel Parking: Parking at the host hotel for the 104th National Convention is \$62.00 per day. The discounted rate is 15% (discount of \$9.30) The total parking rate per day is \$52.70. The Board is trying to obtain discount parking at “Union Station” for the Delegates. Additional information will be provided at a later date.

Preferred Airport: The preferred airport to fly into and out of for the 104th National Convention is the Ronald Reagan Washington National Airport in Arlington County, Virginia. The airport is about 5.8 miles from the hotel.

Shuttle Service from and to the Airport: The host hotel does not provide a shuttle service from the Airport to the hotel or from the hotel to the Airport.

Amtrak Train: The destination in Washington, DC, is “Union Station.” Union Station is about a half mile from the host hotel.

Uber or Lyft Options: Transportation options using the Uber or Lyft application on mobile phones from and to the Airport and Union Station are available. The cost will vary depending on the time of day.

SOUTHWEST AIRLINES: Southwest Airlines is proud to partner with NUCUAA. Attendees of the 104th NUCUAA Convention can take advantage of discounted fares traveling to/from Washington, DC. Attendees will receive a 3% discount and a 25% bonus Rapid Reward points by booking via **SWABIZ** with Company ID ***99626310**. Delegates can start booking flights on December 15, 2022. Reservations are accepted through July 10, 2023.

Call to Convention Book: The Call To Convention Book is anticipated to be available via Flipping Book in March 2023.

Souvenir Journal: The deadline to submit information for the Souvenir Journal is **June 1, 2023**. The submission form is attached to this update. The Chairmen are Director George Merida – georgedmerida@dallascollege.edu – 214-335-0984 and Director John Farrior – j.farrior@comcast.net – 360-516-3694.

Patron’s List: Please use the attached Patrons List to identify all Patrons in the Souvenir Journal. The deadline is **June 1, 2023**.

Background Checks: Supervisors attending the Junior and Young People’s Department meetings and outings will need a current background check before the National Convention. Background Checks are good for two (2) years. Requests for Background Checks should be sent to Vice Chairman Rev. Dr. Travis Harden – revdrtravisharden@gmail.com. The deadline is **June 1, 2023**.

Vendor Opportunities: Vending opportunities at the 104th National Convention will be limited. The fee is \$500.00 per exhibit space or \$900.00 for two (2) spaces. A signed agreement and a non-refundable deposit of \$200.00 per space or \$400.00 for two (2) spaces are required to reserve a space(s). The balance of \$300.00 for one (1) space or \$500.00 for two (2) spaces is due by **June 1, 2023**. Payments must be in the form of a money order, bank check, or credit card. For the price, contact the Financial Secretary, Roslyn Moore, at rmusherd@gmail.com. For the

application and additional information, contact Director Daryl Adkins, 937-422-7613 - daryladkins4318@netzero.com or Director Willis Warren, 702-340-8715 - youthsbc@aol.com.

104th National Convention Pre-Registration: It is anticipated that pre-registration for all Departments will begin on March 1, 2023, and end on June 15, 2023. Pre-registration fees: Seniors and Young Adults - \$50.00; Juniors - \$45.00.

Head Tax: The Membership approved the following Head Tax at the 103rd National Convention to be effective at the 104th National Convention in Washington, DC. Seniors and Young Adults - \$5.00; Juniors - \$2.00.

Board of Directors Fundraiser: Please support the Board of Directors Fundraiser project to help raise funds for the organization. See the attached NUCUAA Order Form. The deadline to place orders is **March 1, 2023**, for delivery at Regional Conferences.

JULY 2021 NATIONAL BYLAWS: Bylaws are available for \$10.00 each. Please contact your State President to purchase a copy of the Bylaws. Bylaws will also be available at the National Convention.

School of Ushering Manuals and Instructors Guidelines: The Board of Directors has decided to delay the increase in the price of the Manuals and Instructors Guidelines until further notice.

Amazon Smile: You can help raise funds for the organization when you shop online using Amazon Smile Amazon at smile.amazon.com. Amazon will make a charitable contribution of \$.05% of all orders to NUCUAA. If you have not signed up for NUCUAA to receive your donations, we encourage you to please do so. NUCUAA's name on Amazon's Website is **National United Ushers Association of America, Inc.**

ADDITIONAL INFORMATION

The Board of Directors and the National President will use Constant Contact to distribute information to the membership. Please ensure that we have a current email address in NUCUAA's database. To add or update an email address, contact your State President.

If you have questions or concerns, please contact your Board of Directors members in your Region, or you may contact Board Chairman Pansy Bradley-Cooper, pansyart@aol.com, or National President Charles J. Brown, nucuaaprez24@aol.com.

Let us stay in prayer and continue uplifting all sick members, families, and those who have lost loved ones.

Sincerely,
National Board of Directors

Pansy Bradley-Cooper, Chairman
Charles J. Brown, National President

104th National Convention Deadlines At-a-Glance

Item	Deadline	Contact Person	Contact Email Address	Contact Phone Number
Call to Convention Book Information	December 31, 2022	Donna A. Hines Information Technology (DAHIT)	itmarketing@nationalchurchushers.org Copy: pansyart@aol.com	N/A
Food Function Information	December 31, 2022	Director Selena Roberson or Director Olivia Day	blw365@sbcglobal.net dayolivia68@yahoo.com	314-435-6926 708-209-9371
Set-Up and Equipment	December 31, 2022	Director John Farrior or Vice-Chairman Rev. Dr. Travis Harden, or Director Willis Warren	j.farrior@comcast.net revdrtravisharden@gmail.com youthsbc@aol.com	360-516-3694 870-717-7908 702-340-8715
Board of Directors Fundraiser Project "Coasters"	March 1, 2023, for delivery at Regional Conferences	Chairman Pansy Bradley-Cooper Vice Chairman Rev. Dr. Travis Harden Roslyn Moore, Financial Secretary	pansyart@aol.com revdrtravisharden@gmail.com rmusherdc@gmail.com	301-335-1779 870-717-7908 301-366-5441
Souvenir Journal	June 1, 2023	Director George Merida or Director John Farrior	georgedmerida@dallascollege.edu j.farrior@comcast.net	214-335-0984 360-516-3694
Background Checks	June 1, 2023	Vice-Chairman Rev. Dr. Travis Harden	revdrtravisharden@gmail.com	870-717-7908
Vendors Application	June 1, 2023	Director Daryl Adkins or Director Willis Warren	daryladkins4318@netzero.com youthsbc@aol.com	937-422-7613 702-340-8715