



NATIONAL UNITED CHURCH USHERS ASSOCIATION OF AMERICA, INC.

www.nationalchurchushers.org

Charles J. Brown
National President
Destinee' Merida
Young Adult President



Pansy Bradley-Cooper
Chairman, Board of Directors

Brian Valentine, President
Junior & Young People's Department

INVITATION TO VENDORS

Applications are currently being accepted from vendors who wish to display and sell their merchandise at the **104th National Convention** of the National United Church Ushers Association of America, Inc. This year's convention will convene during the week of **July 31 – August 4, 2023** at the Hyatt Regency Washington On Capitol Hill, 400 New Jersey Avenue, NW, Washington, DC 20001. All meetings will be held at the hotel. Vendors may set up on **Sunday, July 30, 2023, beginning at 12:00 noon**. We anticipate attendance of approximately 1000.

The price per exhibit space is **\$500.00**. There will be an additional fee for an electrical drop. The space will include one 6' x 30" topped table. The table will be provided by the Hyatt Regency Washington On Capitol Hill, Washington, DC (This is an area measurement of 10' x 10' area.) Additional tables are available at a cost of **\$400.00** per table. **Racks are accepted; however, they must fit within the perimeter of your table(s)/space. A limited number of exhibit spaces are available and they will be distributed on a first come basis to vendors whose final payments have been received by the deadline.** The deadline for submitting application is **June 30, 2023**. No application(s) will be accepted after the deadline date. Please note **NO APPLICATIONS WILL BE ACCEPTED FROM VENDORS SELLING WHITE GLOVES or MEN BLACK TIES.**

A signed agreement and non-refundable deposit of \$200.00 per space is due **ASAP**. Balance is due by **June 1, 2023** in the form of **money orders, bank checks or credit card by contacting the Financial Secretary, Roslyn Moore, rmusherc@gmail.com**.

Hours of operation will be from 6:00 AM to 10:00 PM daily. **Wednesday, August 2, 2023** is a free day for the delegates; therefore, there will be no business meetings held.

Please make checks payable to **NUCUAA, Inc.** and mail to Roslyn Moore, 4720 English Court, Suitland, MD 20746, with a copy of your application.

Mail the original signed application to:

Mr. Daryl Adkins, Vendor Chairperson
234 Bellwood Avenue
Dayton, Ohio 45406
937-422-7613
Email: daryladkins4318@netzero.com

Mr. Willis Warren, Co-Chairman
3407 Bosal Court
North Las Vegas, NV 89032
702-340-8715
Email: youthsbc@aol.com

Please contact Mr. Daryl Adkins or Mr. Willis Warren if you have additional questions or concerns. Thank you and we look forward to your participation.

NUCUAA, INC. VENDOR CONTRACTUAL AGREEMENT (please print)

VENDOR INFORMATION

Company/Name:

Address:

City	State	Zip Code
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Email	Telephone
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Check business type:	Sole Proprietor	Corporation	Non-Profit
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Merchandise/information to be sold/displayed (check all that apply):

Clothing	Jewelry	Hats	Fragrances	Handbags	Souvenirs	Books/Music

Other (Describe) _____

CONVENTION INFORMATION AND VENDOR FEES

Vendor space is available for the 104th National Convention, to be held at the Hyatt Regency Washington On Capitol Hill, Washington, DC. During the week of July 31 – August 5, 2023.

PRICE PER SPACE: \$500.00 for one 6' x 30" topped table (10' x 10' area space). **Table will be provided by the HYATT REGENCY WASHINGTON ON CAPITOL HILL – WASHINGTON, DC. A non-refundable \$200.00 deposit is required to reserve each space. VENDORS MAY SET-UP ON Sunday, JULY 30, 2023 at 12:00 noon. DAILY SET-UP/CLOSE TIME: 6:00 AM – 10:00 PM**

TERMS

The Vendor assumes the entire responsibility for losses, damages, and claims arising out of Vendor/Exhibitor's activities on the hotel premises and will identify, defend and hold harmless, NUCUAA, Inc., the hotel, its owner and its management company, as well as their respective agents, servants and employees from any and all such losses, damages and claims.

INITIAL DEPOSIT \$200.00 (non-refundable) is due immediately

FINAL PAYMENT \$300.00 is due on or before **June 1, 2023**.

No refund will be made after **July 1, 2023**. Make checks/ money orders payable to: **NUCUAA, Inc.**

Only **money order, bank checks** or **credit cards** will be accepted for final payment.

PLEASE MAIL payments to Roslyn Moore, 4720 English Court, Suitland, MD 20746.

Vendors/Exhibitors will not be permitted to sub-lease any part of their space by this contract.

By signing this form, you agree to the terms set-forth in this agreement and acknowledge that violation of this provision will result in the immediate cancellation of this contract.

AGREEMENT

In agreement with the terms, we have enclosed:

Deposit of \$ _____ for _____ Table (10, x 10' space(s).

Total sum of \$ _____ for _____ Table (10, x 10' space(s)

Vendor/Exhibitor Representative Signature: _____

For NUCUAA Use Only

Date Check Rec'd	Amount Paid	# of spaces
Date Check Rec'd	Amount Paid	# of spaces

NUCUAA, Inc. Representative signature: _____