

# NATIONAL UNITED CHURCH USHERS ASSOCIATION OF AMERICA, INC.

[www.nationalchurchushers.org](http://www.nationalchurchushers.org)



## BOARD OF DIRECTORS

PANSY BRADLEY-COOPER – CHAIRMAN  
REV. DR. TRAVIS HARDEN – VICE CHAIRMAN

### BOARD OF DIRECTORS UPDATE NO. 1

September 19, 2022

Greetings in the Precious Name of our Lord and Savior Jesus Christ!

The Board of Directors would like to thank the Delegates that attended the 103<sup>rd</sup> National Convention. We were blessed by our Lord and Savior that the Delegates were able to attend an in-person Convention while we were still in a pandemic. To our knowledge, no one contracted COVID-19 that attended the National Convention. To God Be The Glory!

#### **104<sup>th</sup> NATIONAL CONVENTION**

The host hotel is the Hyatt Regency Washington On Capitol Hill, 400 New Jersey Avenue, NW, Washington, DC 20001. The Convention dates are July 31-August 4, 2023. The room rate is \$149.00/night, Plus Tax 14.95% (**\$171.27 total/night**) for single and double rooms.

**Reservation Link:** <https://www.hyatt.com/en-US/group-booking/WASRW/G-UCUA>

**Central Reservation Number:** 1-800-233-1234

**Hyatt Hotel Washington main number:** 1-202-737-1234

**Conference Name:** NUCUAA or Group Code: G-UCUA

**Housing Chairmen:** Chairman Pansy Bradley-Cooper - [pansyart@aol.com](mailto:pansyart@aol.com) – 301-335-1779 and Director Olivia Day – [dayolivia68@yahoo.com](mailto:dayolivia68@yahoo.com) – 708-209-9371.

**Reservation Guarantee:** In order to guarantee a reservation, the hotel will charge a deposit of one night's room rate \$149.00 plus tax 14.95% (\$171.27 total) for each room reserved. The charge will be deducted from the total bill upon checkout.

**Early Departure Fee:** Any individual wishing to change their departure date may do so up until the time of check-in without any fee. Upon checking in you must inform the hotel of early checkout or you will be charged a departure fee of one-night's room and tax. Guests will not be charged due to any unforeseen emergency or medical emergency only on a **case-by-case** basis.

Charles J. Brown  
President

Destineé Merida  
President  
Young Adult  
Department

Brian Valentine  
President  
Junior and Young  
People's Department

Filmore F. Gregory  
President Emeritus

Ruth I. Jones  
Chairman Emeritus

**Cut-Off-Date:** The hotel cut-off date is **Thursday, June 29, 2023**, Eastern Standard Time. However, we are asking all members to make your lodging reservations by **December 31, 2022**. This will assist with determining whether our meeting space will be cut when we have our room block review with the hotel on or before January 31, 2023.

**Refundable Deposit:** Deposits are refunded in full if a reservation is cancelled prior to **Friday, June 2, 2023**. Any reservations cancelled after Friday, June 2, 2023 is non-refundable.

**Incidental Charge:** A one-time \$100.00 incidental fee will be charged upon check-in or guests have the option to shut off all services and not pay the fee.

**Porterage Service Charges:** For groups that are arriving by shuttle bus or motor coach, porterage charges are mandatory per the Hotel's union contract for all groups. The current established rate is \$10.60 per person, round trip. The fee is based on two (2) bags per person.

**Food Functions:** If your Department/Committee is requesting a food function at the hotel during the Convention, please specify the day, time, and food required to the Food Function Chairmen, Director Selena Roberson – [blw365@sbcglobal.net](mailto:blw365@sbcglobal.net) – 314-435-6926 or Director Olivia Day – [dayolivia68@yahoo.com](mailto:dayolivia68@yahoo.com) – 708-209-9371 by **December 31, 2022**.

**Set-up & Equipment:** If your Department/Committee is requesting supplies and equipment, send the request to the Set-up Chairman Director John Farrior – [j.farrior@comcast.net](mailto:j.farrior@comcast.net) – 360-516-3694 or Vice-Chairman Rev. Dr. Travis Harden – [revdrtravisharden@gmail.com](mailto:revdrtravisharden@gmail.com) – 870-717-7908 or Director Willis Warren – [youthsbc@aol.com](mailto:youthsbc@aol.com) – 702-340-8715 by **December 31, 2022**.

**Souvenir Journal:** The deadline to submit information for the Souvenir Journal is **June 1, 2023**. The submission form is attached to this update. The Chairmen are, Director George Merida – [georgedmerida@dallascollege.edu](mailto:georgedmerida@dallascollege.edu) – 214-335-0984 and Director John Farrior – [j.farrior@comcast.net](mailto:j.farrior@comcast.net) – 360-516-3694.

**Background Checks:** Supervisors attending the Junior and Young People's Department meetings and outings will need to have a current background check prior the National Convention. Background Checks are good for two (2) years. Request for Background Checks should be sent to Vice Chairman Rev. Dr. Travis Harden – [revdrtravisharden@gmail.com](mailto:revdrtravisharden@gmail.com). The deadline is **June 1, 2023**.

**Vendor Opportunities:** Vending opportunities at the 104<sup>th</sup> National Convention will be limited. The fee is \$500.00 per table. A signed agreement and a non-refundable deposit of \$200.00 per table are required to reserve a table. The balance of \$300.00 is due by **June 1, 2023**. Payments must be in the form of cash, money order, bank check or credit card. For payment, contact the Financial Secretary, Roslyn Moore at [rmusherc@gmail.com](mailto:rmusherc@gmail.com). For the application and additional information contact Director Daryl Adkins, 937-422-7613 - [daryladkins4318@netzero.com](mailto:daryladkins4318@netzero.com) or Director Willis Warren, 702-340-8715 - [youthsbc@aol.com](mailto:youthsbc@aol.com).

### **CALL TO CONVENTION BOOK**

We are requesting information for the Call To Convention Book to be submitted by **December 31, 2022**. The Call To Convention Book will be available prior to the first Regional Conference. The book will be a Flipping Book format and will be available for viewing via Constant Contact. The book will contain pertinent information regarding each department and committee, convention activities, and sites of interest in the Washington, DC area.

All Department and Committee Chairman are asked to submit a brief synopsis of your department/committee events occurring during the week of the National Convention and send it to the Donna A. Hines Information Technology (DAHIT) at [itmarketing@nationalchurchshers.org](mailto:itmarketing@nationalchurchshers.org) and copy Chairman Pansy Bradley-Cooper, [pansyart@aol.com](mailto:pansyart@aol.com).

### **JULY 2021 NATIONAL BYLAWS**

Bylaws are available for \$10.00 each. Please contact your State President to purchase a copy of the Bylaws.

### **School of Ushering Manuals and Instructors Guidelines**

Due to the increase in cost of the Manuals and Instructors Guidelines, new prices will go into effective **January 1, 2023**. Prices will be publicized in the next Board's Update.

### **Leroy Johnson Building Fund Committee – Giving Tuesday**

Giving Tuesday is a global movement encouraging and promoting generosity. On **November 29, 2022**, please support and encourage family and friends to get involved with the movement and donate to the Building Fund. Donations can be made at [www.nationalchurchshers.org](http://www.nationalchurchshers.org).

### **ADDITIONAL INFORMATION**

The Board of Directors and the National President will be using Constant Contact to distribute information to the membership. Please make certain that we have a current email address in NUCUAA's database. To add or update an email address, contact your State President.

If you have questions and/or concerns, please contact your Board of Directors members in your Region or you may contact Board Chairman, Pansy Bradley-Cooper, [pansyart@aol.com](mailto:pansyart@aol.com) or National President Charles J. Brown, [nucuaaprez24@aol.com](mailto:nucuaaprez24@aol.com).

Let us stay in prayer and continue to uplift all members and families who are sick and those who have lost loved ones.

Sincerely,  
National Board of Directors

Pansy Bradley-Cooper, Chairman  
Charles J. Brown, National President

## 104<sup>th</sup> National Convention Deadlines At-a-Glance

Item	Deadline	Contact Person	Contact Email Address	Contact Phone Number
Call to Convention Book Information	December 31, 2022	Donna A. Hines Information Technology (DAHIT)	<a href="mailto:itmarketing@nationalchurchshers.org">itmarketing@nationalchurchshers.org</a>  Copy: <a href="mailto:pansyart@aol.com">pansyart@aol.com</a>	N/A
Food Function Information	December 31, 2022	Director Selena Roberson or Director Olivia Day	<a href="mailto:blw365@sbcglobal.net">blw365@sbcglobal.net</a>  <a href="mailto:dayolivia68@yahoo.com">dayolivia68@yahoo.com</a>	314-435-6926  708-209-9371
Set-Up and Equipment	December 31, 2022	Director John Farrior or Vice-Chairman Rev. Dr. Travis Harden or Director Willis Warren	<a href="mailto:j.farrior@comcast.net">j.farrior@comcast.net</a>  <a href="mailto:revdrtravisharden@gmail.com">revdrtravisharden@gmail.com</a>  <a href="mailto:youthsbc@aol.com">youthsbc@aol.com</a>	360-516-3694  870-717-7908  702-340-8715
Souvenir Journal	June 1, 2023	Director George Merida or Director John Farrior	<a href="mailto:georgedmerida@dallascollege.edu">georgedmerida@dallascollege.edu</a>  <a href="mailto:j.farrior@comcast.net">j.farrior@comcast.net</a>	214-335-0984  360-516-3694
Background Checks	June 1, 2023	Vice-Chairman Rev. Dr. Travis Harden	<a href="mailto:revdrtravisharden@gmail.com">revdrtravisharden@gmail.com</a>	870-717-7908
Vendors Application	June 1, 2023	Director Daryl Adkins or Director Willis Warren	<a href="mailto:daryladkins4318@netzero.com">daryladkins4318@netzero.com</a>  <a href="mailto:youthsbc@aol.com">youthsbc@aol.com</a>	937-422-7613  702-340-8715