



NATIONAL UNITED CHURCH USHERS ASSOCIATION OF AMERICA, INC.

www.nationalchurchushers.org

Geneva Clark- Cole
National President
Arthur Gass, JR.
Young Adult President



Patricia Holmes
Chairman, Board of Directors
Joshua Marvels, President
Junior & Young People's Department

INVITATION TO VENDORS

Applications are currently being accepted from vendors who wish to display and sell their merchandise at the **99th National Convention** of the National United Church Ushers Association of America, Inc. This year's convention will convene during the week of **July 23 – July 27, 2018** at the Doubletree by Hilton Bloomington-Minneapolis South, 7800 Normandale Boulevard, Minneapolis, MN 55439. All meetings will be held at the Hotel. Vendors may set up on **Sunday, July 22, 2018, beginning at 12:00 noon**. We anticipate attendance of approximately 1100.

The price per booth space is **\$300.00**, there will be an additional fee for an electrical drop. Your space will include one 6' x 30" topped table. The table will be provided by the Doubletree by Hilton Bloomington-Minneapolis South. (This is an area measurement of 10' x 10' area.) Additional tables are available at a cost of **\$50.00** per table. **Vendors are not permitted to bring their own tables. Racks are accepted; however, they must fit within the perimeter of your table(s)/space. A limited number of exhibit spaces are available and they will be distributed on a first come basis to vendors whose final payments have been received by the deadline.** The deadline for submitting application is **June 30, 2018**. No application(s) will be accepted after the deadline date. Please note **NO APPLICATIONS WILL BE ACCEPTED FROM VENDORS SELLING WHITE GLOVES or MEN BLACK TIES.**

A signed agreement and non-refundable deposit of \$100.00 per space is due by **March 31, 2018**. Balance is due by **June 30, 2018** in the form of **cash, money orders, bank checks or credit card by contacting the Financial Secretary, Sonja Merida, sonjamerida@sbcglobal.net.**

Hours of operation will be from 6:00 AM to 10:00 PM daily. Wednesday, **July 25, 2018** is a free day for the delegates; therefore, there will be no business meetings held.

Please make checks payable to **NUCUAA, Inc.** and mail to Sonja Merida with a copy of your application.

Mail the original signed application to:

Mr. Louis Parker, Vendor Chairperson
1010 Wisdom Court
Glen Burnie, Maryland 21061
240-678-2688
Email: loupark822@gmail.com

Please contact Mr. Louis Parker if you have additional questions or concerns. Thank you and we look forward to your participation.

NUCUAA, INC. VENDOR CONTRACTUAL AGREEMENT (please print)

VENDOR INFORMATION

Company/Name:

Address:

City	State	Zip Code
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Email	Telephone
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Check business type:	Sole Proprietor	Corporation	Non-Profit
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Merchandise/information to be sold/displayed (check all that apply):

Clothing	Jewelry	Hats	Fragrances	Handbags	Souvenirs	Books/Music
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other (Describe) _____

CONVENTION INFORMATION AND VENDOR FEES

Vendor space is available for the 99th National Convention, Inc., to be held at the Doubletree by Hilton Bloomington - Minneapolis South. During the week of July 22 – July 27, 2018.

PRICE PER SPACE: \$300.00 for one 6' x 30" topped table (10' x 10' area space). **Table will be provided by the Doubletree by Hilton Bloomington- Minneapolis South. A non-refundable \$100.00 deposit is required to reserve each space. VENDORS MAY SET-UP ON Sunday, JULY 22, 2018 at 12:00 noon. DAILY SET-UP/CLOSE TIME: 6:00 AM – 10:00 PM**

TERMS

The Vendor assumes the entire responsibility for losses, damages, and claims arising out of Vendor/Exhibitor's activities on the hotel premises and will indemnify, defend and hold harmless, NUCUAA, Inc., the hotel, its owner and its management company, as well as their respective agents, servants and employees from any and all such losses, damages and claims.

INITIAL DEPOSIT \$100.00 (non-refundable) is due by **March 31, 2018**.

FINAL PAYMENT \$200.00 is due on or before **June 30, 2018**.

No refund will be made after **July 1, 2018**. Make checks/ money orders payable to: **NUCUAA, Inc.**

Only **cash, money order, bank checks or credit cards** will be accepted for final payment.

PLEASE MAIL payments to Sonja Merida, 1203 Teakwood Drive, Duncanville, TX 75137.

Vendors/Exhibitors will not be permitted to sub-lease any part of their space by this contract.

By signing this form, you agree to the terms set-forth in this agreement and acknowledge that violation of this provision will result in the immediate cancellation of this contract.

AGREEMENT

In agreement with the terms, we have enclosed:

Deposit of \$ _____ for _____ Table (10, x 10' space(s).
Total sum of \$ _____ for _____ Table (10, x 10' space(s)

Vendor/Exhibitor Representative Signature: _____

For NUCUAA Use Only

Date Check Rec'd	Amount Paid	# of spaces
Date Check Rec'd	Amount Paid	# of spaces

NUCUAA, Inc. Representative signature: _____